

MINUTES

Annual Meeting:

The annual meeting of the Board of Education, Miller School District #29-4 was held on Monday, July 9, 2018, in the Elementary School Library. The meeting was called to order at 6:33 p.m. by Tim Zacher, President of the Board. Other members in attendance were Natalie Bertsch, Bryan Breitling, Jonathan Hurd, Connie Schroeder, and Tara Yost. Rob Mullaney via teleconference. Also in attendance were Dan Trefz, Superintendent and Sara Gates, Business Manager.

Motion by Breitling, second by Hurd to approve the board agenda. All voting aye.

Motion by Schroeder, second by Yost to approve Consent Agenda Items

1. Minutes of the June 11, 2018 Regular Meeting
2. Financial Report
3. Payment of presented bills

All voting aye.

The Public Hearing was held on the 2018-2019 Proposed Budget. Discussion was held.

Motion by Bertsch, second by Hurd to vote for Craig Cassens as SDHSAA Division IV Principal Representative for the term of 7/1/2018-6/30/2021. All voting aye.

Motion by Hurd, second by Schroeder to vote for Randy Soma as SDHSAA Division II Athletic/Activities Director Representative for the term of 7/1/2018-6/30/2021. All voting aye.

Motion by Hurd, second by Yost to approve the open enrollment of students FY18-19-01, FY18-19-02. All voting aye.

Discussion on Tom McGough's National Coaching Award nomination.

Motion by Bertsch, second by Hurd to approve \$250.00 to assist Tom McGough in expenses for travel to attend the National Coaching Convention. All voting aye.

Dan Trefz, Superintendent, recognized Tim Zacher and thanked him for his years of service on the Miller School Board.

Motion by Breitling, second by Yost to approve the following 2017-2018 budget resolution:
Food Service

Increase repairs and maintenance services by \$6,000 due to an increase in expenses financed by an increase in Fund Balance to be used. All voting aye.

Motion by Breitling, second by Yost to adjourn fiscal year 2017-2018 board meeting at 6:50 p.m. All voting aye.

The fiscal year 2018-2019 board meeting was called to order by Superintendent, Dan Trefz at 6:51 p.m.

Motion by Schroeder, second by Yost to approve the board agenda. All voting aye.

New board members Natalie Bertsch, Amy Howard, and Tara Yost, were sworn in.

Members in attendance were Natalie Bertsch, Bryan Breitling, Amy Howard, Jonathan Hurd, Connie Schroeder, and Tara Yost. Rob Mullaney via teleconference.

Disclosure of Conflict of Interest. Dan Trefz disclosed that his spouse is employed by the Miller School District. Tara Yost disclosed that her mother-in-law, Kathy Yost, is contracted by the Miller School District. Bryan Breitling disclosed that he is the Administrator of Avera Hand County Memorial Hospital and Hand County Memorial Hospital. Bertsch moved that the request for waivers should be granted, Hurd seconded. Voting aye: Bertsch, Howard, Hurd, Mullaney, and Schroeder. Breitling and Yost abstained.

The meeting reconvened with the Superintendent calling for nominations for President. Breitling nominated Bertsch, Howard seconded. With no other nominations for President, Schroeder moved that nominations cease, Hurd seconded. Voting aye: Breitling, Howard, Hurd, Mullaney, Schroeder and Yost. Bertsch abstained. Bertsch took over as President and called for nominations for Vice President. Hurd nominated Breitling, Yost seconded. With no other nominations for Vice President, Howard moved nominations cease, Hurd seconded. Voting aye: Bertsch, Howard, Hurd, Mullaney, Schroeder, and Yost. Breitling abstained.

The following Board Committees were set for the 2018-2019 school year:

- Transportation: Bertsch, Hurd, and Mullaney
- Personnel: Bertsch, Mullaney, and Yost
- Budget/Bills: Bertsch, Breitling, and Yost
- Activities: Bertsch, Howard, and Hurd
- Insurance/Negotiations: Bertsch, Mullaney, and Schroeder
- Policy/Goal Setting: Bertsch, Breitling, and Yost
- Buildings/Grounds: Bertsch, Breitling, and Hurd
- On-Hand Board: Schroeder
- Board of Equalization: Bertsch

Motion by Breitling, second by Schroeder to approve Consent Agenda Items

1. To designate *The Miller Press* as the official newspaper for the Miller School District #29-4
2. To designate American Bank & Trust and Quoin Financial Bank as the official depositories, with American Bank & Trust having the General Fund, Capital Outlay Fund, Special Education Fund, Pension Fund, and Food Service Fund accounts and Quoin Financial Bank having the Payroll Withholding Account and Activity Fund Account and to authorize the school administration to properly invest funds during the ensuing fiscal year in varying denominations and in relation to the amount of funds not needed for the immediate operation of the school district.

3. To enter the following statement in the official minutes of the Board of Education of the Miller School District #29-4: "The Miller School District #29-4 does not discriminate in its employment policies and practices or in its educational programs on the basis of race, color, religion, age, sex, disabilities, marital status, parental status, or national origin. Inquiries concerning the application of the Affirmative Action and Americans with Disabilities Act, Title IX of the Education Act of 1973, Section 504, Title II, the Age Discrimination Act, and the Boy Scouts Act, may be referred to Dan Trefz, Superintendent, Title IX and Section 504 Coordinator, 623 E 4th Street Miller, SD 57362, (605) 853-2614, or Department of Education, Office of Civil Rights, 1010 Walnut Street, Suite 320, Kansas City, Missouri 64106 ocr.kansascity@ed.gov, Phone (816) 268-0550; TDD (877) 521-2172 and may also refer to the following web address: <http://www.ed.gov/about/offices/list/ocr/index.html?src=mr.>"
4. To establish the second Monday at 6:30 p.m. in the Elementary School Library as the regular meeting time and place for the board meetings.
5. To authorize the Superintendent and Business Manager to sign revolving and activity fund checks and to authorize the Board Chairman and Business Manager to sign district warrants.
6. To designate the Superintendent as the official representative of the district for all Federal programs, (except 504 and Title 1), truant officer, asbestos coordinator, and as official purchasing agent for the district.
7. To authorize the Superintendent to close school in emergency situations and in case of inclement weather and setting the chain of command in the event the Superintendent is absent.
8. Payment of presented bills.

All voting aye.

No visitors were recognized.

Dan Trefz, Superintendent, reported on building and summer projects, ASBSD convention, and school land update.

Motion by Breitling, second by Yost to designate Rob Mullaney as voting delegate and Amy Howard as alternate for the 2018 delegate assembly in November and declare Natalie Bertsch as board member legislative chairman. All voting aye.

Rob Mullaney exited the meeting at 7:25 p.m.

Motion by Breitling, second by Yost to keep the salary for school board members at \$50 for regular and special board meetings and \$30 for committee meetings with mileage to be paid for board members living five mile outside the city of Miller. All voting aye.

Motion by Schroeder, second by Howard to set the following fees and charges for the 2018-2019 school year:

<u>Online food service convenience fee</u>		\$0.00	
<u>School Breakfast</u>			
	K-4 grade	\$1.55	
	5-8 grade	\$1.65	
	9-12 grade	\$1.65	
	Adults	\$1.80	
<u>School Lunch</u>			
	K-4 grade	\$2.55	
	5-8 grade	\$2.65	
	9-12 grade	\$2.75	
	Adults	\$3.65	
	Seconds	\$1.55	
<u>Gym User Fee</u>			
	Family	\$65.00	
	Adults	\$40.00	
	Students Grade 3-College	\$25.00	
	Sr. Citizen	\$30.00	
	Per Day	\$5.00	
<u>Admission-Senior High Activities</u>			
	Adults	\$5.00	
	Students	\$3.00	
<u>Admission-Junior High Activities</u>			
	Adults	No Charge	
<u>Football Parking/Ticket Fees</u>			
	Football Seasonal Parking	\$65.00	
	Includes 2 admission		
<u>Athletic Passes</u>			
	20 punch Adult	\$90.00	10 punch Adult \$47.50
	20 punch Senior Citizen	\$70.00	10 punch Senior Citizen \$37.50
	20 punch Student	\$50.00	10 punch Student \$27.50
<u>Yearly Passes</u>			
	Adult	\$125.00	
	Senior Citizen	\$100.00	
	Student	\$75.00	

All voting aye.

Motion by Breitling, second by Hurd to continue our policy of bids and quotes as follows: Fuel Oil, Propane and Gasoline – annual bid (if a “lowest responsible bidder” is not apparent, monthly/weekly quotes will be requested); Fuel for the Armory, fill as needed (request quotes based on transport load rates). All voting aye.

Motion by Breitling, second by Yost to name JH/HS Principal and Elementary Principal as 504 co-directors, and Elementary Principal as Title 1 Director. All voting aye.

Motion by Schroeder, second by Hurd to set the Imprest Fund at \$10,000.00. All voting aye.

Motion by Yost, second by Schroeder to approve lane change request for Renee Clement from BA+30 to BA+45 in the amount of \$664.00 for a total certified contract in the amount of \$46,678. All voting aye.

Motion by Hurd, second by Schroeder to approve lane change request for Karen Gesinger from BA to BA+15 in the amount of \$664.00 for a total certified contract in the amount of \$47,291. All voting aye.

Motion by Howard, second by Yost to enter into executive session for the purpose of personnel issues SDCL 1-25-2 (1) at 7:36 p.m. All voting aye.

President Bertsch declared return to regular session at 8:05 p.m.

Motion by Yost, second by Howard to approve the certified contract for Elizabeth Engle as SPED Teacher, Assistant Junior High Girls Basketball Coach, Prom Advisor, Basketball Cheer Coach, and one time sign on bonus in the amount of \$43,809 for the 2018-2019 school year. All voting aye.

Motion by Hurd, second by Schroeder to approve the certified contract for Ryan Engle as SPED Teacher, Assistant Wrestling Coach, and one time sign on bonus in the amount of \$42,874 for the 2018-2019 school year. All voting aye.

Motion by Howard, second by Hurd to approve the work agreement for Robin Sivertsen as Junior High/High School Annual Advisor in the amount of \$2,025 for the 2018-2019 school year. All voting aye.

Motion by Schroeder, second by Yost to approve the work agreement for Benita Engle as Lunch Room Monitor in the amount of \$20.00 per hour, up to 15 hours per week, for the 2018-2019 school year. All voting aye.

Motion by Howard, second by Hurd to approve the work agreement for Jade VanZee as Educational Assistant in the amount of \$12.30 per hour for the 2018-2019 school year. All voting aye.

Motion by Schroeder, second by Hurd to approve the work agreement for Jade VanZee as Assistant Junior High Volleyball Coach in the amount of \$1,795 for the 2018-2019 school year. All voting aye.

Motion by Yost, second by Howard to approve the work agreement for Baley Moore as Football Cheer Coach in the amount \$500 for the 2018-2019 school year. All voting aye.

Annual Meeting
July 9, 2018
Page 6

Motion by Hurd, second by Schroeder to accept the resignation of Darin Hunter as Junior High Head Boys Basketball Coach as of 7/9/18. All voting aye.

Motion by Schroeder, second by Yost to set the substitute pay for the following:

Teacher (in town)	\$120.00 per day
Teacher (colony)	\$140.00 per day

Long Term Sub-an additional \$10.00 per day for a substitute holding a current SD teaching certificate (preferred but not required) who substitutes for the same teacher for more than 10 consecutive days.

Teacher's Aide	\$10.50 per hour
Clerical	\$10.50 per hour
Custodian	\$11.25 per hour
Crossing Guard	\$10.00 per session

All voting aye.

The next regular school board meeting is scheduled for Monday, August 13, 2018 at 6:30 p.m. in the elementary school library.

Motion by Hurd, second by Schroeder to adjourn at 8:09 p.m. All voting aye.

Natalie Bertsch, President
Board of Education

Sara Gates
Business Manager